



UNITED STATES MARINE CORPS

MARINE CORPS BASE HAWAI'I
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MCBHO 5233.1B
S-4/LFE
12 Jul 2024

MARINE CORPS BASE HAWAI'I ORDER 5233.1B

From: Commanding Officer
To: Distribution List

Subj: LITTER AND TRASH DISPOSAL

Ref: (a) Hawai'i Revised Statutes, Chapter 342H
(b) MCO 5090.2
(c) MCBHO 5510.1B
(d) BaseO 6280.9
(e) BaseO 8020A
(f) DoDI 4715.23 Ch1, "Integrated Recycling and Solid Waste Management," October 24, 2016
(g) Integrated Natural Resources Management Plan

Encl: (1) Marine Corps Base Hawai'i, Kaneohe Bay Wetlands Map
(2) Marine Corps Base Hawai'i, Waterway Exclusion Area Map
(3) Marine Corps Training Area Bellows Wetlands Map

1. Situation. Marine Corps Base Hawai'i (MCBH) is responsible for ensuring compliance with reference (a) by prohibiting littering and illegal dumping of solid waste aboard the Installation. Reference (a) regulates the prevention, control, and abatement of solid waste pollution in Hawai'i. Reference (b) requires an Installation Order to implement local solid waste management and resource recovery.

2. Cancellation. Base Order 5233.1A.

3. Mission. MCBH will execute proper solid waste disposal and enforcement procedures for littering and illegal dumping aboard MCBH to prevent, control, and abate solid waste pollution in Hawai'i.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Littering and illegal dumping

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aboard MCBH is prohibited. It is everyone's responsibility to refrain from littering and illegal dumping. Unit commanders shall ensure their respective areas are free from litter and manage the proper collection, segregation, and diversion of recyclable materials. Commanders shall also prevent improper solid waste disposal.

(2) Concept of Operations. Prohibition against littering and illegal dumping will be enforced as follows:

(a) Service Members on active duty who litter will receive a Minor Offense Report with a copy forwarded to their unit commander. Litter thrown from a privately owned vehicle (POV) will result in an Armed Forces Traffic Ticket (DD Form 1408).

(b) Civilians may be issued a Federal Magistrates' Citation (DD Form 1805) which carries a \$20 bail forfeiture for small items (e.g., cigarette butts) and a mandatory Federal court appearance for bottles and other large items. Maximum penalties include a \$500 fine and up to 40 hours of community service.

b. Tasks. All personnel aboard MCBH will abide by the following:

(1) Trash Disposal. Authorized containers including dumpsters, barrels, and trash cans are permitted for base use only. Persons who live off base, residents of military family housing, and contractors are not permitted to use these containers. In addition:

(a) If a container is full, no additional waste will be placed in or around it. The department head or unit officer responsible for the area should be contacted to arrange for adequate containers.

(b) Waste must be placed in trash containers to prevent trash from blowing or falling out of the container. All trash must be bagged or bundled.

(c) All trash containers are off-limits to scavenging.

(d) Only authorized containers (e.g., dumpsters, barrels, and trash cans) shall be used to dispose of trash.

(2) Dumpsters. Units that are provided dumpster service are responsible for the proper use of the dumpster and must ensure prohibited items are not placed in the dumpster. Clear and safe access to dumpsters and other trash containers shall be maintained for trash collection.

(a) A dumpster shall not be removed or relocated without the permission of Base Motor Transport and the unit responsible for the dumpster.

(b) Personnel shall adhere to all restrictions posted on dumpsters. Recyclable materials, hazardous waste, tires, wood, green waste, munitions items, Government property (appliances, furniture, etc.), electronics (televisions, computers etc.), bulk wastes (including bulk food waste) are strictly prohibited from all dumpsters. Department Heads or officers in charge are responsible for ensuring prohibited items are not disposed of in dumpsters.

(c) Dumpsters will not be emptied until prohibited waste is removed.

(d) Dumpsters will not be emptied if trash truck does not have clear access to the dumpster.

(3) Waste Disposal Procedures. Prohibited dumpster waste shall be handled as follows:

(a) Recyclable Material. HI-5 personal beverage containers (glass, metal, plastic), cardboard, and metals shall be taken to the Recycle Center located at building (bldg) 132. Expended small arms cartridge casings (50 caliber and below) shall be taken to the Qualified Recycling Program (QRP) Material Documented as Safe (MDAS) Receiving Center located at bldg 139. Office paper must be recycled or destroyed in accordance with reference (c). Office paper can be recycled if Controlled Unclassified Information (CUI) material is removed. Paper containing CUI may be bagged (shredded or not) and brought to the Recycle Center during business hours and added to waste in a secure dumpster that is burned for energy recovery.

(b) Hazardous Waste. Unit Environmental Compliance Coordinator shall ensure hazardous waste is properly disposed of in accordance with reference (d). Hazardous waste includes batteries (lithium, alkaline, government vehicle batteries, etc.), paint, solvents, etc.

(c) Tires. Tactical vehicle tires shall be taken to unit's motor pool for disposal through Defense Logistics Agency Disposition Services. When purchasing tires for a POV, return used tires to location of purchase (for example, Firestone). The State of Hawai'i applies a disposal fee to each new tire purchased. Abandoned tires found on-base can be turned into the Base Motor Transport at bldg 352. Dumping of passenger, commercial, or military tires is strictly prohibited. To minimize the occurrence of illegal dumping of tires into waterways on-base, the use of tires for recreational/fitness activities is prohibited within 350 feet of the Mokapu Central Drainage Channel (MCDC). If allowed by Marine Corps Community Services (MCCS), use of training tires in Sergeant Major Porter Field is exempted from this requirement.

(d) Wood. All wood shall be taken to the Recycle Center for proper disposition. Users are responsible for separating unusable wood (painted, treated, or damaged) from usable wood (including pallets). Unusable wood must be less than five feet long with no metal attached before a landfill pass will be issued. Contact Base Safety at (808)496-1830 (bldg 279) for testing painted wood for lead.

(e) Green Waste. All coconut palms cut down must be inspected for Coconut Rhinoceros Beetle (CRB). Inspection requires splitting open the bole of the tree after being cut down to inspect it for CRB grubs and eggs and inspecting the crown of the palm. Permanent mulch piles are prohibited. All temporary mulch piles shall be covered tight to the ground and must remain so until disposed of to avoid being infestation by CRB. Mulch piles must be removed within seven days to an approved green waste facility or the MCBH landfill. A landfill pass must be issued by the Recycle Center. Green waste shall not be mixed with trash. Branches must be less than five feet in length. Green waste from contactors or POV will not be accepted.

(f) Bulk Food Waste. Establishments that prepare, serve, or sell food must have a contract in place for proper

food waste recycling. Bulk food waste is not allowed in the dumpsters or landfill.

(g) Material Potentially Presenting Explosive Hazard (MPPEH). MPPEH is defined as military munitions, to include their components, packaging material and residues, or any other materials, equipment or facilities potentially contaminated with explosives. MPPEH also includes munitions related items that are suspected but not confirmed to be wholly inert. At no time shall MPPEH be disposed of in dumpsters or as household trash from the barracks, base housing or in any trash disposal facility located off the installation. The following are procedures related to MPPEH:

1. MDAS. Per Chapter 11 of reference (e), certain types of MDAS are acceptable to send to the landfill after individuals qualified through MCBH Recycle Center certify and verify that the waste is clear of explosive hazards. The following types of MDAS can be disposed in the landfill after inspections and certification:

a. Packing materials such as paper, cardboard, fiberboard, Styrofoam, etc., will be properly screened to ensure that the material does not contain any type of ammunition, explosives, and dangerous articles (AEDA) or AEDA residue. Once screened, loose, large volume packing material shall be properly bagged and disposed of in a designated government-owned refuse containment area. A landfill pass will be provided to the unit representative and allowed fifteen minutes to get to the landfill.

b. Inner-packing tubes and containers that are marked with ammunition/explosives markings will be opened and bagged in a manner that allows 100 percent visual assurance that no AEDA material is inadvertently overlooked.

2. 1348-1A Forms must be completed and maintained by the unit disposing of the MDAS in the landfill.

3. MDAS Not Suitable for Disposal at Landfill. Materials must be properly disposed of through the MPPEH Manager. This is applicable to all MPPEH/MDAS generated aboard

MCBH Installations as well as non-MCBH Installations such as Pohakuloa Training Area. Step-by-step procedures for the turn-

in of expended small arms cartridge casings (50 caliber and below) to bldg 139 for recycling can be found in the QRP MDAS Standard Operating Procedure.

(h) Government Property. The Base Property Control Office should be contacted at (808) 496-2885/2236 for proper disposal instructions of government property. The S-6 and Base Property Control Office should be contacted at (808) 496-2236 for government-issued computers and information technology instructions.

(i) Personal Property (Barracks Residents). A landfill pass can be issued for personally owned barracks waste. Waste that is not allowed in the landfill (i.e., televisions, appliances, computers, tires, etc.), can be taken to the Kapa'a Transfer Station located at 100 Kapa'a Quarry Road, Kailua and disposed of at no cost. For additional information or to find other disposal options, visit Honolulu.gov/opala.

(j) Burning. Burning of trash, documents, or any other material is not authorized at MCBH.

(k) Landfill Use. Solid waste generated by contractors, military family housing residents, and waste generated from off-base residences and activities will not be disposed of at the MCBH landfill. Government personnel and tenant activities aboard MCBH may use the landfill for solid waste disposal using the following process:

1. A landfill pass must be obtained from the MCBH Recycle Center, bldg 132, and given to the landfill operator prior to dumping. Landfill passes will not be issued to self-haulers until all recyclables, usable wood, and pallets are separated from the waste.

2. Users must provide the landfill pass to the landfill operator. The landfill operator will direct the user to the correct dumping area. Dumping is not allowed when the landfill is closed. Users must comply with posted signs and the landfill operator instructions.

(l) Foreign Trash. Foreign trash is defined as regulated garbage when generated onboard a conveyance (ocean vessels and aircraft). Any aircraft that arrives aboard MCAS from an international location must immediately turn over all

foreign trash to Visiting Aircraft Line (VAL) personnel for proper bagging, documentation, and storage. Additionally, all spills involving foreign trash must be immediately reported to VAL personnel so that the proper cleaning and decontamination protocols are followed.

(4) Director, MCCS. Trash containers in recreation areas managed by MCCS shall be emptied by MCCS personnel. This includes ball fields, beach cottages, cabanas, beach pavilions, etc.

(5) Director, S-4, Facilities Department. Ensure the Transportation Division maintains and operates the MCBH landfill. Ensure the Environmental Compliance and Protection Division manages the landfill permit reporting requirements and operates a QRP in accordance with reference (f).

(6) Provost Marshal. Enforce the prohibition against littering and illegal dumping as stated in this Order.

c. Coordinating Instructions

(1) Overflowing Trash Cans

(a) The MCCS Outdoor Recreation Center should be contacted at (808) 254-7666 to report overflowing trash cans at Pyramid Rock, Hale Koa beaches, and recreation areas. North Beach and Fort Hase Beach have no trash collection containers. These areas are "pack it in, pack it out" locations. The North Beach Playground/Dog Park trash cans are maintained by the Hunt Communities Housing, and they can be contacted at (808) 470-5400.

(b) Base Motor Transport should be contacted at (808) 496-2304 to report overflowing dumpsters or cardboard bins.

(2) Nu'upia Ponds Complex, Wetlands, and MCDC Protection. There is absolutely no dumping, dredging, filling,

or disposing of any solid or liquid matter in or near the wetlands, wildlife management area, or the MCDC aboard MCBH and Marine Corps Training Area Bellows (MCTAB). Any alteration made to a wetland without a permit is a violation of Federal and State laws. Construction, grubbing, grading, and stockpiling

construction materials in or near these areas shall be avoided to minimize the possibility of unintentional spillover into sensitive natural resources. In accordance with reference (g), construction and development within 50 ft of stream/riparian areas and 100 ft of wetlands and shoreline should be avoided unless the encroachment is to support development, restoration, or improvement to the resource being protected. Enclosure (1) is a map of the wetland areas at MCBH, Kaneohe Bay. Enclosure (2) is a map showing the exclusion area for fitness/recreational tire usage around MCDC. Enclosure (3) is a map of wetland areas at MCTAB.

5. Administration and Logistics

a. Any questions or recommended changes to this Order should be submitted to the Director, S-4, Facilities Department, Environmental Compliance and Protection Division at (808) 496-3245. The Provost Marshal's Office is the point of contact for enforcement at (808) 496-6978.

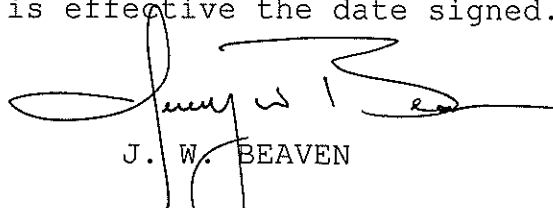
b. This Order can be accessed online via the MCBH SharePoint site at: https://usmc.sharepoint-mil.us/sites/mcipac_mcbhsl_adjutant/Base%20Directives%20and%20Policies/Forms/MCBH%20Forms.aspx.

c. Records Management. Records created because of this Order shall be managed according to National Archives and Records Administration approved dispositions per SECNAV Notice 5210 and SECNAV M-5210.1 to ensure proper maintenance, use, accessibility, and preservation, regardless of format or medium. Refer to MCO 5210.11F for Marine Corps records management policy and procedures.

6. Command and Signal

a. Command. This Order is applicable to all personnel with access to MCBH.

b. Signal. This Order is effective the date signed.


J. W. BEAVEN

DISTRIBUTION: A

